

How to make changes/updates to your HCMS Member Profile

1. Go to TMA's website, <https://www.texmed.org>, and click on "Login" button
2. Login with email and password.
 - a. If you have not registered on the TMA's site, please click on "Create Login" and follow the instructions.
3. Once Logged in, click on your name in the upper right-hand section of the page. This will take you to the "My Profile" page which shows all of your information that is included in the online member directory.
4. You may change/update your information by clicking on the section you would like to update.
 - a. Click the "Edit" button near the bottom of the page to update your basic information such as NPI, specialty, practice name, address, phone, fax and email.
 - b. Below the "Edit" button you will see other areas you can update. When you click on any of these items you will have drop down menus to select the information you want to show in your online profile.
 - i. Hospital Affiliations
 - ii. Insurance Taken
 - iii. Languages Spoken
5. Once you have edited your profile, you can then logout. Once logged out your profile will be updated instantly.
6. Questions? Contact the HCMS office, 713-524-4267.