



March 8, 2019

TO: Harris County Medical Society Membership
FROM: Bernard M. Gerber, MD, HCMS President
RE: Harris County Medical Society – 2020 Elective and Appointive Positions

Elective Office The Harris County Medical Society (HCMS) Nominating Board will begin the process of candidate selection for the following 2020 elective offices in late spring. Deadline for elective position nominations is May 24, 2019.

- President Elect (HCMS Executive Board experience required)
Vice President
Secretary/Treasurer
Executive Board Officer at Large (4-yr term)
Board of Ethics (2 members)
Board of Medical Legislation (3 members)
Board on Socioeconomics (3 members)
Alternate Delegates to TMA

Election process for 2020 elective positions will conclude in October 2019.

Committee Appointments HCMS 2020 committee appointments will be made by 2020 President Dr. Ronald S. Walters, in late Fall 2019. Committee nominations can be submitted at any time throughout the year. Positions are available on the following committees:

- Bylaws Committee
Community Health Improvement and Communications Committee
Emergency Care Committee
Health Care Quality Committee
Health Information Technology
Hospital Survey Committee
Membership Committee
Hospital Employed/Academic Practice Subcommittee
Independent Practice Subcommittee
Physicians Counseling Committee
John P. McGovern Compleat Physician Award Judging Committee
John P. McGovern Health Museum Board
Gulf Coast Regional Blood Center Board
HAM/TMC Library Board

See second page for explanation of elective positions and committees.

HCMS attempts to ensure that the composition of each Board and Committee reflects the specialty, geography, gender, US/international medical graduates, practice setting, and age of the composition of our membership.

If you would like to serve, or nominate someone to serve, in any of these capacities, please check your choice above and email or fax this form to the Harris County Medical Society office. Copies of this form may be used for additional nominations.

DEADLINE FOR SUBMISSION OF ELECTIVE NOMINATIONS: FRIDAY, MAY 24, 2019.

ONLINE NOMINATIONS – Go to Web Site at www.hcms.org.

Name of Nominee: _____

Submitted by: _____

Address: _____ Zip: _____

FAX TO: Harris County Medical Society
Attention: HCMS Nominations /Teosha Blaylock
Fax: 713-942-7072

EMAIL TO: teosha_blaylock@hcms.org

HARRIS COUNTY MEDICAL SOCIETY
(EXPLANATION OF ELECTIVE AND APPOINTED POSITIONS)

ELECTIVE POSITIONS

President Elect (two-year term, including presidency) – Requires previous Executive Board service.

Vice President (one-year term) – Assists the president in the performance of the office and presides in his or her absence.

Secretary/Treasurer (one-year term) – Makes certain that adequate records of meetings of the Society and the Executive Board are maintained and makes regular reports at the Executive Board meetings on the financial status of the Society.

Executive Board Officer at Large (four-year term) – Physician serves as secretary, treasurer, vice president and president of the Houston Academy of Medicine during four years on the Executive Board.

Board of Ethics (three-year term, two positions) – Supervises ethical standards of the profession and reviews applications for membership. Previous experience on hospital or group peer review committee a plus. This Board meets in the evening four times per year.

Board of Medical Legislation (four-year term, three positions) – Stays abreast of legislative matters and proposals affecting the profession and keeps the membership informed through appropriate channels. This Board meets monthly on the second Wednesday evening during legislative years and periodically in non-legislative years.

Board on Socioeconomics (three-year term, three positions) – Stays abreast of socioeconomic matters affecting the profession and keeps the membership informed through appropriate channels. This Board meets quarterly on the first Thursday evening.

Delegates and Alternate Delegates to Texas Medical Association (TMA) (two-year term for Delegates and Alternate Delegates) – Represents the Society in the House of Delegates of the TMA. Two to three local evening meetings per year, plus attendance at one meeting of the TMA House of Delegates held during spring.

APPOINTED POSITIONS

Bylaws Committee – Acts as counsel to Executive Board for proposed bylaw amendments and monitors TMA bylaws to ensure that HCMS bylaws are in conformity. Meetings are called as needed.

Community Health Improvement and Communications Committee – Oversees internal and external communications and community public health activities as they relate to the Medical Society. This Committee has two evening meetings per year.

Emergency Care Committee – Represents the Society in matters pertaining to emergency care and disaster planning. This Committee meets twice per year at noon, plus one evening disaster preparedness meeting.

Health Care Quality Committee – Monitors quality-related medical care projects and investigates methods to assist members with developing and documenting quality improvement in their practices by working with TMA and other appropriate organizations. This Committee has four evening meetings per year.

Health Information Technology (HIT) Committee – Works to provide members with education and information to assist in their evaluation, implementation and utilization of electronic health records (EHRs) and other information technology. This Committee has four evening meetings per year.

Hospital Survey Committee – The HCMS Hospital Survey Committee's charge is to develop, enhance and distribute a survey to solicit physician feedback on Greater Houston area hospitals to enhance quality patient care. The Committee meets on as need be basis, probably 2-3 times a year. The meetings are held Monday – Thursday at 6:30 pm at HCMS.

Membership Committee – The Committee brainstorms and actively engages in new and creative ways to promote membership in HCMS and TMA. Through the Committee, strategies are developed to strengthen HCMS' recruitment and retention efforts. This Committee has two evening meetings per year.

Hospital Employed/Academic Practice Subcommittee – The Committee represents employed and academic physicians primarily in a hospital setting. Its charge is to better understand the needs of hospital employed and academic physicians and ensure HCMS is meeting those needs. The committee meets once a year. Meeting is scheduled Monday to Thursday at 6:30 pm.

Independent Practice Subcommittee – The Committee charge is to identify and implement ways for independent physicians to promote their practices to colleagues. The committee meets on ad hoc basis, probably once or twice a year. Meetings are scheduled Monday to Thursday at 6:30 pm.

Physicians Counseling Committee – Meets monthly to offer assistance and support to physicians dealing with substance abuse problems. This advocacy group encourages physicians to seek treatment, supports those in recovery and monitors progress. This Committee meets on the first Wednesday evening, unless there is no demand.

John P. McGovern Compleat Physician Award Judging Committee – The Houston Academy of Medicine (HAM) in conjunction with HCMS, annually recognizes a physician from across the nation who has made extraordinary contributions to medicine and humanity. The judging committee selects from submitted nominations the candidate whose many personal and professional attributes best approach the ideal of a Compleat Physician. The judging committee is selected and approved by the HCMS Executive Board. The Committee evaluates submissions in November and will meet on an as-needed basis.

John P. McGovern Health Museum Board – The Health Museum mission is to foster wonder and curiosity about health, medical science and the human body. The Board guides the vision, mission and strategic planning for the Museum. This Board meets four times per year in the evening.

Gulf Coast Regional Blood Center Board – The Blood Center partners with the community to help save and sustain lives by providing a safe supply of blood, blood components and related services. Meetings are held six times per year in the evening.

HAM/TMC Library Board – The HAM/TMC Library serves as the main Library for all academic and other institutions in the Texas Medical Center. HCMS members can access Library electronic resources thru the University of Texas. Meetings are held six times per year at noon.